

# GENERIC AGENDA - Match Meeting

## CIVIL DESIGN PROJECT ENGI 8700

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**Date:** 2015, Jan 12th  
**Location:** MUN, S.J.Carew Building (Engineering), Board Room Fourth Floor EN 4006  
**Attendees:** Instructor, Discipline Chair, Teaching Assistants, Senior Civil Class, Volunteer Clients

Time	Activity
6:30	Setup
6:45	Students Arrive
<b>7:00</b>	<b>Welcome, Introductions, Announcements, Explanation</b>
	Presentations
	Client 1 Project Title
	Client 2 Project Title
	Client 3 Project Title
	Client 4 Project Title
	Client 5 Project Title
	Client 6 Project Title
	Client 7 Project Title
	Client 8 Project Title
	Client 9 Project Title
	Client 10 Project Title
<b>8:00*</b>	<b>Break for snack and prep for interviews</b>
8:15	Interviews
	Round 1
	Round 2
	Round 3
	Round 4
	Round 5
<b>9:15</b>	<b>Clients submit ranking to instructor</b>
	Social with food and drinks
9:30	Clients and Instructors Meet
<b>9:35</b>	<b>Final Matching Announced</b>
9:35	Casual time and plan first client meeting
10:00	End

\* Note that food will arrive at 7:45 so it is the norm that some people snack at this time while others prefer to wait until after the interviews are complete